

Performance Management: Managing Employee Performance

Inspiring someone to be their best is no easy task. Just how do you manage for optimum performance? How do you create a motivating environment that encourages people to go beyond their best? This one-day workshop will give you some of those skills.

What Will Students Learn?

- ✓ The role of goal setting in performance management.
- ✓ Tools to help your employees set and achieve goals.
- ✓ A three-phase model that will help you prepare employees for peak performance, activate their inner motivation, and evaluate their skills.
- ✓ Motivational tools and techniques.

What Topics are Covered?

- ✓ The shared management model
- ✓ Setting goals
- ✓ Phase I (Preparation)
- ✓ Phase II (Activation)
- ✓ Phase III (Ongoing and Formal Evaluation)

What's Included?

- ✓ Instruction by an expert facilitator
- ✓ Small, interactive classes
- ✓ Specialized manual and course materials
- ✓ Personalized certificate of completion